

**MINUTES OF THE ST. MARY'S COUNTY PLANNING COMMISSION MEETING
CHESAPEAKE BUILDING * LEONARDTOWN, MARYLAND
Monday, September 24, 2018**

Members present: Howard Thompson-Chair; Joseph VanKirk –Vice Chair; Martin Siebert, Hal Willard, Clarke Guy, Joseph Fazekas, William Hall and Caroline King, Alternate

Kathleen Easley, Deputy Director; Brandy Glenn, Planner II; and Sandie Greene, Recording Secretary were present from the Department of Land Use and Growth Management

David Weiskopf, Acting County Attorney; James Tanavage, Assistant County Attorney; Bob Kelly, Chief Information Officer and John Deatruck, Director, Department of Public Works and Transportation

Dr. J. Scott Smith, Superintendent; Dr. Jeff Walker, Assistant Superintendent of Supporting Services; Kimberly Howe, Director of Capital Planning of St. Mary's County Public Schools

The meeting was called to order by Chair, Howard Thompson at approximately 6:30 p.m.

APPROVAL OF THE MINUTES

Commissioner Guy Clarke made a motion to approve the minutes of August 27, 2018.

Commissioner Martin Siebert seconded. The motion passed unanimously.

Commissioner Guy made a motion to approve the minutes of September 10, 2018.

Commissioner Siebert seconded. The motion passed unanimously.

DISCUSSION

1. Presentation of the 2018 Education Facilities Master Plan July 2017 Educational Facilities Master Plan

Presented by: Dr. J. Scott Smith, Superintendent, Dr. Jeff Walker, Assistant Superintendent of Supporting Services, Kimberly Howe, Director of Capital Planning of St. Mary's County Public Schools

Exhibit

1. Power Point Presentation - 2018 Educational Facilities Master Plan
2. The Educational Facilities Master Plan 2018

Topics of Discussion included:

- Changes to Comprehensive updates every two years with updates presented every year.
- Enrollment trends are changing from solid continuance growth to more level slower growth. This year the addition of new schools is not in these plans. The enrollment and projections does not support new buildings at this time.
- In 2021 a K-12 Capacity Study will be performed with a comprehensive look at the enrollment trends.
- Focusing on the needed renovation and replacement of what the County already has.
- Roof, HVAC, flooring and playgrounds
- In many cases the students are already in the County, the increase of middle and high school students are typically coming from private schools and home education students returning to the traditional classroom.
- Re-locatable class rooms are used when a school has reached capacity, but not enough new students to "build" new schools.
- The SMCPSS will meet with the CSMC on September 25, 2018 to discuss the funds given by the County for security in the St. Mary's County Public Schools.

Commissioner VanKirk made the motion to accepted the July 2018 Educational Facilities Master Plan. Commissioner Willard seconded the motion. The motion passed unanimously.

2. Lexington Park Development District Master Plan zoning map and text amendment review

Presented by: Chief Information Officer, Bob Kelly, Kathleen Easley, Deputy Director and Brandy Glenn, Planner II of Land Use and Growth Management assisted.

Exhibits:

1. Zoning Approved Map Book
2. Zoning Proposed Map Book
3. Split Zoned Parcels for Review
4. Matrix

Bob Kelly, Chief Information Officer, explained to the Commission that he brought 19 zoning areas to be reviewed this evening. Mr. Thompson, Planning Commission Chair, requested a detailed breakdown of each of the properties to assist in the understanding for new members.

Eighteen re-zones were accepted by the Planning Commission. One area, 1908031746, is to be researched by staff.

Areas accepted by the Planning Commission are as listed:

1908030723, 1908018790, 1908029539, 1908030723, 1908045755, 1908050767, 1908051062, 1908067775, 1908119171, 190817866, 1908179654, 1908179655, 1908179656, 1908011044, 1908123640, 1908174210, 1908042098 and 1906065201.

At the close of the meeting Mr. Kelly explained an estimated 1,500 properties will need to be reviewed. The Planning Commission made the decision to allow staff the oversight with arranging the LPDD zoning maps in a clear and concise method. Ms. King suggested individual breakdowns on the GIS maps were not necessary and suggested the GIS review only when needed.

The decision was made to review the properties with a final motion at the end of the work sessions.

ADJOURNMENT

A motion to adjourn was made at approximately 9:00 p.m. by Commissioner Clarke Guy. Commissioner Martin Siebert seconded. The motion passed unanimously.

Approved in open session:

November 19, 2018



Howard Thompson
Chairman



Sandie Greene
Recording Secretary